

SANTA ANA UNIFIED SCHOOL DISTRICT  
QUARTERLY BOND OVERSIGHT COMMITTEE MEETING  
August 12, 2019  
MINUTES

Committee

Victor Vasquez, Chair  
Denise Lynn Reynoso, Vice Chair  
Bulmaro Vicente, Member  
Lucinda Solorzano, Member  
Valery Vasquez, Member  
Rob Lee Richardson, Member  
Elaine Beverly Hoffmann, Member

Committee Staff

Valerie Amezcua, Board President  
John Palacio, Board Member  
Sonia Llamas, Ed.D. Assistant Superintendent  
Mayra Helguera, Ed.D. Assistant Superintendent  
Orin Williams, Assistant Superintendent  
Andy Putney, Director of Construction  
Jeremy Cogan, Director of Facilities Planning  
Trang Tran, Accountant  
Evangalina Lopez, Administrative Secretary

CALL TO ORDER: The meeting was called to order by the Chair, Victor Vasquez at 5:28 p.m.

NEW BUSINESS:

1. **Introductions:** Two new members of the Facilities Department were introduced: Trang Tran, Accountant, and Evangalina Lopez, Administrative Secretary. The committee members introduced themselves to the new staff.
2. **Approval of Minutes:** Minutes from the May 13, 2019 meeting were sent electronically with the agenda to the committee members for review. Mr. Vasquez asked if there were any questions or comments on the minutes. Mr. Cogan stated that he received a question and he emailed the response. Mrs. Vazquez made a motion to approve the minutes. Mr. Richardson seconded the motion and the motion carried unanimously.
3. **Public Comment:** Ms. Valerie Amezcua, Board President, thanked the members for their time and for being part of the committee. Dr. Sonia Llamas, Assistant Superintendent of Performance and Culture and Dr. Mayra Helguera, Assistant Superintendent of Special Education and SELPA, also thanked the committee for their participation.
4. **Staff Reports:**
  - a. **Quarterly Report:** Mr. Williams reviewed the cover and introduction. He stated that the quarterly report was the first draft of what will become the annual report. Mr. Vicente asked if the quarterly reports can be sent electronically at least a day before the meeting. Mr. Williams replied that they will be sent with the agenda before the meeting.
  - b. **Bond Project List:** Mr. Cogan and Mr. Putney spent time reviewing all the projects listed in the report, differentiating between projects under construction and those under planning and design. Ms. Hoffmann requested for the address to be added to each project. Mr. Cogan reported on several modernization projects. He stated that schools are eligible to apply for State modernization funds every 25 years. The modernization addresses infrastructure and Americans with Disabilities Act (ADA) accessibility. Mr. Williams clarified that some projects are conceptual such as Godinez High School Aquatic Facility as well as the Saddleback Sports Complex. He stated that the School Board will decide if the projects move forward. If they do not, the funds allocated will be used for other projects. Mr. Vazquez asked how the schools' needs become projects. He asked if the schools get selected according to the geographical location. Mr. Williams clarified that the age of the school, or potential financial leverage determines if they become a project, not their location. The Board makes

the final decision. Mr. Williams reviewed the expenditure reports. He stated that the report Ms. Tran created included Measure I funds as well as other funds used for each project.

- c. Shovel – Ready Projects List: Mr. Williams stated that there is a project priority list adopted by the Board that was distributed at the first meeting.
- d. Facilities Master Plan (distribution of electronic copies): Mr. Cogan distributed electronic copies to the members.

5. **Review Meeting Schedule**: A new meeting schedule was distributed.

6. **Adjournment**: Mr. Richardson made a motion to adjourn the meeting. Ms. Hoffmann seconded the motion and the motion carried unanimously. The meeting was adjourned at 6:41 p.m.

NEXT MEETING DATE: The next Bond Oversight Committee meeting will take place on November 18, 2019.